

# INSTRUCTIONS TO STUDENT

## CODE OF CONDUCT

### 1. General

Students who qualify shall be given the privilege of using transportation provided by the Board. Since the Board is responsible for the comfort and safety of all students who ride on school buses, students whose conduct endangers the safety or interferes with the comfort of others may have their riding privileges revoked.

It is considered that school buses owned or under contract by the Board are an extension of the school system and the standards set by the individual school should be carried over to the school bus.

Students are responsible to the principal for their conduct on the school bus. The bus driver acts on behalf of the principal and students will obey instructions from the driver. The responsibility for compensation for any damage or destruction of board property by a student is placed on the student and the parent. This also applies to school buses.

### 2. School Bus Safety Rules

1. Arrive at your stop 5 minutes prior to pick up time.
2. Wait 2 steps back from the road.
3. Dress properly for the weather.
4. Do not cross the road until the bus is stopped, the driver has turned on the upper alternating red signal lights and extended the school bus stop arm.
5. Look both ways and wait for the driver's signal.
6. Board the bus in single file.
7. Use the handrail.
8. Students should go directly to their seats and sit down before the bus moves.
9. No lunch pails, books or parcels should be in the aisles or step wells at any time.
10. Stay seated until it is time to get off the bus.
11. Do not enter or leave the bus while it is moving.
12. Avoid pushing or crowding when getting on or off the bus.
13. Students leaving the bus should cross only in **front** of the bus and approximately 3 metres from the front.
14. ***Never, ever, ever*** stop to pick up something you have dropped; get an adult to help you retrieve it.

### 3. Students Shall:

1. Conduct themselves in a courteous and respectful manner at all times and obey the drivers instructions.
2. Respect the well being of others.

3. Respect the property of others, including the bus.
4. Keep off the travelled portion of the road on the way to the pick-up point.
5. Students must be at their bus pick-up point prior to pick-up time.
6. Ride only the bus assigned.
7. Be picked up only at designated stops.
8. Keep books, lunch boxes and bulky items on their laps.
9. Leave windows closed unless authorized by the driver to open them.
10. No lunch pails, books or parcels should be in the aisles or step wells at any time.
11. Keep arms and head inside the bus at all times.
12. Not carry objects which may be perceived as dangerous or objectionable.
13. Not eat or drink on a school bus.
14. Not smoke on a school bus. This can result in immediate suspension of bus privileges.
15. Be discharged only at designated stops.
16. Refrain from fighting or using obscene or loud language. This can result in immediate loss of bus privileges.

Students must be aware that serious or repeat misconduct will be recorded. They must also be aware that such conduct may result in loss of the privilege to ride a school bus.

#### 4. **Transfer Points**

It has been previously stated that students are responsible to the principal for their conduct while traveling on a school bus. While on the premises of any school or at any transfer point, students are required to behave in accordance with the expectations of the principal of that school and are responsible for their conduct to the elementary or secondary principal of that school.

- a) Students wishing to be discharged at a stop other than their regular stop, must present a note to the bus driver, signed by the parents and approved by the school. Parents are responsible for their child(ren) (under 18 years of age) who disembark without permission or authorization.
- b) Students wishing to ride a bus home to a friend's house or sitters can only do so providing there is room on the bus and they have a note approved by the school.